

DIRECTIONS: (for all residents Greenwood School District).

IMPORTANT - Census Instructions-Online Form.

- 1) The census form should be completed to include all members living in your home. List all residents of the household, by last name, first name and middle initial. First (in the upper section) all adults 18 years of age and older including children attending college. Next, (in lower section) all children under 18 years of age or still in high school. Make sure to include all residents in your household (i.e., newborns, adoptees, elderly, etc.). Do not include visitors. If someone is no longer in the residence, list name and put an "X" in the delete name column next to that name.
- 2) **Options for completing this census form:**
 - a) **NO CHANGES - if all information is correct** - check the box, fill in your residence number (located under the mailing address on your mailed form), and hit the submit button at the bottom of form.
 - b) **CHANGES - if any information is added or changed** - check the box, fill in your residence number (located under the mailing address on your mailed form), enter changes to form on the line where needed, and hit the submit button at the bottom of form.
 - c) **NEW INFORMATION - if all information is new** - check the box, enter residence number (located under the mailing address on your mailed form), fill in complete form, and hit the submit button at the bottom of form.
- 3) **EMPLOYMENT STATUS** - Note - all residents of Millerstown and Liverpool Boros **MUST** fill in their employment status; Employer name, military, college, disabled, retired, or homemaker.
- 4) Codes for completing this form.

Sex	Head of Household
M - Male	Yes = Head
F - Female	(only one person per address)

- 5) For school-aged children, choose either Greenwood or Other for the school your children are attending this year.

Public Schools

- 20 - Greenwood Elementary
- 21 - Greenwood Middle/High School

Other

- 50 - Homeschooled
- 51 - Cyber/Charter School

Non Public Schools

- 40 - Juniata Mennonite
- 41 - Millerstown Mennonite
- 42 - Goodville Mennonite
- 43 - Heritage Christian
- 44 - Pen View Christian
- 45 - Raccoon Valley Amish School
- 46 - Honeysuckle Ridge Amish School
- 47 - Shade Mountain Mennonite
- 48 - Cedar Spring Parochial

- 6) **QUESTIONS?** Call the Census Office at (717) 589-3117 ext. 1300. Leave your residence number, name, address and a telephone number so we can contact you if we have questions.
- 7) Sign the form below by listing your full name where indicated. Please also provide a telephone number.

Then hit the submit button and you are finished.

Thank you.